

# TRAFFORD BOROUGH COUNCIL

11 JUNE 2014

## PRESENT

The Worshipful the Mayor (Councillor Dylan Butt), in the Chair.

E.H. Malik	M. Cornes	D. O'Sullivan
D. Acton	J. Coupe	K. Procter
S. Adshead	L. Dagnall	J.R. Reilly
S. Anstee	Mrs. P. Dixon	Mrs. J. Reilly
Dr. K. Barclay	A. Duffield	T. Ross
J. Baugh	Mrs. L. Evans	M. Sephton
J. Bennett	N. Evans	B. Sharp
Miss L. Blackburn	T. Fishwick	B. Shaw
R. Bowker	M. Freeman	J. Smith
C. Boyes	P. Gratrix	E.W. Stennett
H. Boyle	J. Harding	S. Taylor
Mrs. A. Bruer-Morris	J. Holden	L. Walsh
J. Brophy	M. Hyman	Mrs. V. Ward
B Brotherton	C. Hynes	A. Western
D. Bunting	D. Jarman	D. Western
C. Candish	P. Lally	M. Whetton
K. Carter	J. Lamb	A. Williams
R Chilton	J. Lloyd	M. Young
Mrs. L. Cooke	A. Mitchell	Mrs. P. Young
M. Cordingley	P. Myers	

## In attendance

Chief Executive	Ms. T. Grant
Corporate Director Transformation and Resources	Mrs. W. Marston
Deputy Corporate Director Children, Families and Wellbeing and Director of Service Development, Adult and Community Services	Ms. L. Harper
Director of Environment	Mr. P. Harvey
Director of Finance	Mr. I. Duncan
Director of Human Resources	Ms. J. Hyde
Director of Legal and Democratic Services	Ms. J. Le Fevre
Democratic Services Manager	Mr. P. Forrester
Democratic Services Officer	Mr. I. Cockill

## APOLOGIES

Apologies for absence were received from Councillors D. Higgins, I. Platt and B. Rigby.

### 1. ELECTION OF MAYOR AND CHAIRMAN OF COUNCIL

It was proposed, seconded, supported and

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RESOLVED: That Councillor Ejaz Malik be and is hereby elected Mayor of the Borough of Trafford for the forthcoming municipal year.

The retiring Mayor presented the Requisition to the Mayor and invested him with the Chain and Badge of Office. Councillor Malik took the Chair and returned thanks to the Council for his election.

**THE WORSHIPFUL THE MAYOR  
(COUNCILLOR EJAZ MALIK) IN THE CHAIR**

**2. APPOINTMENT OF DEPUTY MAYOR AND VICE-CHAIRMAN OF COUNCIL**

It was proposed, seconded, supported and

RESOLVED: That Councillor John Holden be and is hereby appointed Deputy Mayor of the Borough of Trafford for the ensuing municipal year.

The Mayor invested Councillor Holden with the Chain and Badge of Office.

**3. APPOINTMENT OF MAYORESS**

The Mayor announced that his wife, Mrs. Zubaira Malik would act as his Mayoress during the ensuing year.

The retiring Mayoress invested the Mayoress with the Chain and Badge of Office and presented her with a bouquet of flowers.

**4. APPOINTMENT OF DEPUTY MAYORESS**

The Deputy Mayor informed the Council that his wife, Mrs. Christine Holden would act as his Deputy Mayoress during the ensuing year.

The Mayoress invested the Deputy Mayoress with the Chain and Badge of Office and presented her with a bouquet of flowers.

**5. VOTE OF THANKS**

It was proposed, seconded, supported and

RESOLVED: That the Council hereby place on record their appreciation for the manner in which Councillor Dylan Butt has carried out his duties as Mayor of the Borough of Trafford during his period of office and tender to him their best thanks in that connection. They also express their gratitude to Mrs. Farah Butt for the manner in which she has acted as his Mayoress.

The Mayor presented the retiring Mayor with a replica of the Badge of Office and a framed photograph.

The Mayoress presented the retiring Mayoress with a replica of the Badge of Office and a bouquet of flowers.

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The retiring Mayor then responded to the vote of thanks and expressed gratitude to his Chaplain, Dr. Nasser Kurdy and presented him with a gift.

**6. MINUTES**

That the Minutes of the Meeting of the Council held on 26 March 2014, be approved as a correct record and signed by the Chairman.

**7. RESULTS OF ELECTIONS OF COUNCILLORS**

The Returning Officer submitted a report on the results of the Poll held on 22 May 2014 for the respective wards of the Borough.

The Mayor congratulated all those who were successfully elected and welcomed Councillors Dagnall, N. Evans and Sephton to their first Council meeting and Councillor Carter as a returning Member.

RESOLVED: That the list of newly elected Members and their Terms of Office be noted.

**8. MEMBERSHIP OF THE EXECUTIVE**

The Chief Executive submitted a report concerning the appointment of the Executive and a Deputy Leader of the Council.

RESOLVED –

- (1) That the Council notes that the Leader of Council has determined that the Executive shall comprise himself plus 7 Councillors.
- (2) That the Council notes that the Leader of the Council appoints the membership of the Executive and a Deputy Leader for the 2014/15 municipal year, as follows:

<u>Councillor</u>	<u>Portfolio</u>
Sean Anstee (Leader)	Reshaping Trafford
Michael Young (Deputy Leader)	Adult Social Services and Community Wellbeing
Michael Cornes	Children's Services
John Lamb	Communities and Partnerships
Michael Hyman	Economic Growth and Planning
John Reilly	Environment and Operations
Patrick Myers	Finance
Alex Williams	Transformation and Resources

- (3) That the Council notes that the Leader of the Council has designated 2 non-Executive Members to support the work of the Executive as follows:

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Councillor Miss Linda Blackburn - Lead Member for Safeguarding  
Councillor Jonathan Coupe - Lead Member for Trust Development

- (4) That the Council notes that a report of the Independent Remuneration Panel on Members Allowances will be brought to a future meeting.

## 9. SHADOW EXECUTIVE

RESOLVED:

- (1) That the membership of the Shadow Executive, as set out below, for the 2014/15 municipal year be noted:

<u>Councillor</u>	<u>Portfolio</u>
David Acton (Leader)	Reshaping Trafford
Andrew Western (Deputy Leader)	Transformation and Resources
Joanne Bennett	Adult Social Services and Community Wellbeing
Jane Baugh	Children's Services
Catherine Hynes	Communities and Partnerships
Mike Cordingley	Economic Growth and Planning
Stephen Adshead	Environment and Operations
Tom Ross	Finance

- (2) That the Council notes that the work of the Shadow Executive will be supported as follows:

Councillor Judith Lloyd - Shadow Lead Member for Safeguarding  
Councillor Barry Brotherton - Shadow Lead Member for Trust  
Development

## 10. COUNCIL COMMITTEES

The Chief Executive submitted a report inviting the Council to agree the Committees of the Council, their size, political composition, membership and terms of reference for the 2014/15 municipal year. In accordance with the provisions of the Local Government and Housing Act 1989, the Chief Executive had been informed of the following political groups on the Council:

Conservative Group - 33 Members  
Labour Group - 27 Members  
Liberal Democrat Group - 3 Members

The regulations provided for the composition of Committees to be in accordance with the political balance of the 63 Members of the Council.

RESOLVED –

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- (1) That the composition of the various standing Committees, as set out in Appendix 1 to the report, be approved.
- (2) That the Terms of Reference for each Committee, as set out in Appendix 2 to the report, be approved.
- (3) That Council approves the membership of Committees for the 2014/15 Municipal Year, as set out below, including the appointment of Chairman (CH) and Vice-Chairman (V-CH) and notes the nominated Opposition Spokesperson (OS), where appropriate:

ACCOUNTS AND AUDIT COMMITTEE

**CONSERVATIVE  
GROUP**

Councillors:

Chris Boyes  
Dylan Butt  
Mrs. Laura Evans **V-CH**  
Michael Whetton **CH**

**LABOUR  
GROUP**

Councillors:

Jane Baugh  
Barry Brotherton **OS**  
Tom Ross

**LIBERAL DEMOCRAT  
GROUP**

Councillors:

-

EMPLOYMENT COMMITTEE

**CONSERVATIVE  
GROUP**

Councillors:

Mrs. Pamela Dixon **V-CH**  
Nathan Evans  
Brian Rigby **CH**  
Brian Shaw

**LABOUR  
GROUP**

Councillors:

Joanne Bennett  
Catherine Hynes **OS**  
Andrew Western

**LIBERAL  
DEMOCRAT  
GROUP**

Councillors:

-

LICENSING COMMITTEE

**CONSERVATIVE  
GROUP**

Councillors:

Dan Bunting  
Dylan Butt  
Chris Candish **CH**  
Paul Lally  
Alan Mitchell  
Matthew Sephton  
Bernard Sharp **V-CH**  
Brian Shaw

**LABOUR  
GROUP**

Councillors:

Anne Duffield  
Mike Freeman **OS**  
Philip Gratrix  
David Jarman  
John Smith  
Whit Stennett  
Sophie Taylor

**LIBERAL  
DEMOCRAT  
GROUP**

Councillors:

-

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PLANNING DEVELOPMENT CONTROL COMMITTEE

**CONSERVATIVE  
GROUP**

Councillors:

Dr. Karen Barclay  
Daniel Bunting **V-CH**  
Rob Chilton  
Nathan Evans  
Bernard Sharp  
Mrs. Viv Ward **CH**  
Michael Whetton

**LABOUR  
GROUP**

Councillors:

Philip Gratrix  
Dolores O'Sullivan  
John Smith  
Whit Stennett  
Laurence Walsh **OS**

**LIBERAL DEMOCRAT  
GROUP**

Councillors:

Tony Fishwick

Substitute Members of the Planning Development Control Committee:

Mrs. Pamela Dixon  
Brian Rigby  
Matthew Sephton  
Brian Shaw

Catherine Hynes  
Denise Western

Mrs. Jane Brophy

STANDARDS COMMITTEE

**CONSERVATIVE  
GROUP**

Councillors:

Dr. Karen Barclay  
Chris Boyes  
Mrs. Laura Evans  
John Holden **CH**  
Patrick Myers  
Alex Williams

**LABOUR  
GROUP**

Councillors:

Louise Dagnall  
Mike Freeman  
David Jarman  
Kevin Procter **V-CH**

**LIBERAL  
DEMOCRAT  
GROUP**

Councillors:

Ray Bowker

Non-Voting Co-optees (5)

2 Parish Representatives: Mrs. S. Royle and Mr. A. Rudden  
3 Independent Members: Mr. D. Goodman, Mr. C. Griffiths and  
1 Vacancy

Independent Persons of the Hearing Panel (2)  
(under Section 28 of the Localism Act 2011): Ms. N. Jackson and  
Mr. M. Whiting

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**SCRUTINY COMMITTEE**

**CONSERVATIVE  
GROUP**

Councillors:

Dylan Butt  
Mrs. Pamela Dixon  
Mrs. Laura Evans  
John Holden  
Alan Mitchell **CH**  
Mrs. June Reilly

**LABOUR  
GROUP**

Councillors:

Karina Carter  
Mike Cordingley **V-CH**  
Louise Dagnall  
Denise Western

**LIBERAL DEMOCRAT  
GROUP**

Councillors:

Ray Bowker

Ex-Officio (Non-Voting Member): Chairman of Health Scrutiny Committee –  
Councillor Judith Lloyd

Co-opted Members for Education Matters:

Church Representatives (Voting Members)

Church of England: Vacancy  
Roman Catholic: Sister P. Goodstadt

Parent-Governor Representatives (Voting Members)

Primary: Vacancy  
Secondary: Mrs. D. Haddad  
Special: Vacancy

Teacher Representatives (Non-Voting Members)

Primary: Mr. D. Kitchen  
Secondary: Vacancy  
Special: Vacancy

**HEALTH SCRUTINY COMMITTEE**

**CONSERVATIVE  
GROUP**

Councillors:

Dr. Karen Barclay  
Mrs. Angela Bruer-Morris  
Rob Chilton  
Brian Shaw  
Mrs. Viv Ward  
Mrs. Patricia Young **V-CH**

**LABOUR  
GROUP**

Councillors:

Joanne Harding  
Judith Lloyd **CH**  
Kevin Procter  
Sophie Taylor

**LIBERAL DEMOCRAT  
GROUP**

Councillors:

Mrs. Jane Brophy

Ex-Officio (Non-Voting Member): Chairman of Scrutiny Committee –  
Councillor Alan Mitchell

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HEALTH AND WELLBEING BOARD

**CONSERVATIVE  
GROUP**

Executive Members for:

Adult Social Services and  
Community Wellbeing **CH** –  
Councillor Michael Young

Children's Services –  
Councillor Michael Cornes

**LABOUR  
GROUP**

Shadow Executive  
Member for:

Adult Social Services and  
Community Wellbeing –  
Councillor Joanne Bennett

**LIBERAL DEMOCRAT  
GROUP**

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Officer(s) and External Partners:

Corporate Director of Children, Families and Wellbeing  
Accountable Officer Trafford Clinical Commissioning Group  
Trafford Representative, NHS England Area Team  
Director of Public Health\*  
Chair Health Watch Trafford\*  
Director of Commissioning, Clinical Commissioning Group  
Representative, Central Manchester Foundation Trust  
Representative, University Hospital of South Manchester  
Representative, Pennine Community Care Foundation Trust  
Representative, Greater Manchester West Mental Health Foundation Trust  
Representative, Trafford's Third Sector  
Representative, Greater Manchester Police Trafford Division

- (4) That the Licensing Committee be recommended to appoint the membership of the Safety at Sports Grounds Sub-Committee, namely Councillors Paul Lally (Chairman), Matthew Sephton (Vice-Chairman) and Helen Boyle.
- (5) That the Appointments and Appeals Panel be formally appointed and its membership be drawn from all Members of the Council.
- (6) That until such time locality partnership arrangements are in place:
- (a) the Chairmen of the Neighbourhood Forums be appointed as follows:
- |                  |   |                              |
|------------------|---|------------------------------|
| Altrincham North | - | Councillor Mrs. Laura Evans  |
| Altrincham South | - | Councillor Dr. Karen Barclay |
| Sale East        | - | Councillor Mrs. Pamela Dixon |
| Sale West        | - | Councillor Brian Rigby       |
| Stretford        | - | Councillor Laurence Walsh    |
| Urmston          | - | Councillor Mrs. Lisa Cooke   |
- (b) Councillor Stennett be nominated as Chairman of the Old Trafford Neighbourhood Forum.



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- (7) That the membership of the Joint Health Scrutiny Committee be approved as follows:

**CONSERVATIVE  
GROUP**

Councillors:

Mrs. Angela Bruer-Morris  
John Holden  
Mrs. Patricia Young

**LABOUR  
GROUP**

Councillors:

Judith Lloyd  
Kevin Procter

**LIBERAL DEMOCRAT  
GROUP**

Councillors:

Substitute Members of the Joint Health Scrutiny Committee:

Mrs. V. Ward

Joanne Harding

- (8) That it be noted that the role of Topic Group Chairman are discontinued and that the Statutory Scrutiny Officer will report on the future operation of Scrutiny Committees at the next meeting of the Council.
- (9) That the Council delegate to the Chief Executive, in accordance with the written request of the relevant Group Leader, the power and authority to change the membership of committees and sub-committees as may be needed from time to time.

## **11. APPOINTMENTS TO OUTSIDE AND INDEPENDENT BODIES**

The Chief Executive submitted a report proposing the appointment of representatives to outside and independent bodies relating to the service areas and functions of the Council.

RESOLVED –

- (1) That approval be given to the appointment of representatives to those outside and independent bodies set out in Appendix 1 to the report.
- (2) That the Chief Executive, in consultation with the relevant Group Leader(s), be delegated authority to appoint members to any outside body vacancy that remains or arises after this Annual Meeting and to any other bodies to which the Council is required to make appointments (and to report back to Council on any changes or new appointments so made).
- (3) That the persons named in Appendix 2 to the report be authorised to sit on the Statutory School Appeals Committee for the 2014/15 Municipal Year and that the Director of Legal and Democratic Services be delegated authority to make changes to this list and to set up School Admission Appeals Committees including the appointment of Chairmen.

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**12. TIMETABLE OF COUNCIL AND COMMITTEE MEETINGS**

RESOLVED: That the timetable of Council and Committee meetings for the 2014/15 Municipal Year be approved.

**13. DELEGATED DECISIONS AND URGENT ACTION FOR COMMITTEES**

RESOLVED -

- (1) That where, under the approved Scheme of Delegation, decisions may be taken by officers in consultation with non-Executive Members, then in the absence of any specific arrangements having been made, the officer shall consult the appropriate Chairman, Vice-Chairman and Opposition Spokesperson.
- (2) That, in situations which require emergency action, the Chief Executive or the appropriate officer, in consultation with the Chairman and Vice-Chairman of the Committee concerned and the Opposition Spokesperson where appropriate (or their respective nominees), be authorised to deal from this date until the Annual Meeting of the Council in 2015, with any matters of urgency or any other matter that cannot conveniently be deferred to the next ordinary meeting of the Committee, subject to later report, for information, to the Committee in question.

**14. DELEGATION OF FUNCTIONS AND AMENDMENTS TO THE CONSTITUTION**

The Director of Legal and Democratic Services and Monitoring Officer submitted a report confirming the arrangements for the delegation of Council (non-Executive) and Executive functions and seeking to amend the Constitution of the Council to incorporate these arrangements.

RESOLVED –

- (1) That Council notes that Executive functions not covered by the Officers' Scheme of Delegation are delegated by the Leader of the Council as follows:
  - (a) functions are delegated to all individual Executive Members in accordance with the revised responsibilities set out in Appendix 1 to the report and the revision/deletion of the existing Executive Terms of Office, as a result of the change to the make-up of the Executive; and
  - (b) all other functions are delegated to the Executive.
- (2) That the Scheme of Delegation to Officers be approved.
- (3) That the Director of Legal and Democratic Services be authorised to amend the Constitution of the Council in accordance with and as a consequence of this report and other decisions made by the Council at this Annual Meeting.

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**15. JOINT HEALTH SCRUTINY ARRANGEMENTS AND HEALTHIER TOGETHER**

The Director of Legal and Democratic Services submitted a report informing the Council that the NHS in Greater Manchester planned to launch a formal consultation on Healthier Together, a major programme of health service reform. The report advised that, under the Health Scrutiny Regulations, affected local authorities were required to appoint a Joint Scrutiny Committee for the purposes of responding to the Healthier Together consultation.

RESOLVED –

- (1) That the Council approves the revised Terms of Reference and the renaming of the Greater Manchester Joint Health Scrutiny Panel to the Greater Manchester Joint Health Scrutiny Committee and delegates to the Joint Health Scrutiny Committee all powers and responsibilities as set out in the appendix to the report.
- (2) That the Greater Manchester Joint Health Scrutiny Committee be approved for the purposes of the Healthier Together consultation.

**16. STAR JOINT COMMITTEE - SET UP AND TERMS OF REFERENCE**

The Director of Legal and Democratic Services submitted a report recommending that the Terms of Reference of the Joint Committee be incorporated into the Council's Constitution and proposing a delegation to the joint committee of any non-executive powers which would facilitate its procurement activities.

RESOLVED:

- (1) That the following be included in the Council's Constitution as the Terms of Reference of the STaR Joint Committee:
  - (a) To manage the procurement operations of the Councils except for any procurement activity carried on by each Council that is specifically excluded by each Council from being dealt with by the STaR on its behalf.
  - (b) To agree any changes to the cost and income sharing arrangements set out in the inter-authority agreement.
  - (c) To agree the organisational structure of the STaR to carry out those operations.
  - (d) To recommend to Trafford Council the person to be appointed as Director of STaR and the salary for the post.
  - (e) To consider the policies and procedures for procurement activities carried out by the STaR recommended to it by its Board including the contract procedure rules under which it will operate for each of the Councils.

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- (f) To recommend the business plans and budgets of the STaR for approval by the Councils.
  - (g) To monitor the budget and performance of the STaR.
  - (h) To approve major changes to standard tender documentation and procedures.
  - (i) Such other matters as the Councils (for non-executive matters) and/or the Executive Leaders jointly agree.
- (2) That, to the extent that the activities of the STaR Joint Committee are not executive functions, the Council delegates to the Joint Committee the power to do anything which is calculated to facilitate, or is conducive or incidental to, the discharge of the procurement functions delegated to it, in particular the power to make staffing appointments and the power to make standing orders as to contracts but not the power to set budgets.

**17. EXECUTIVE DECISIONS TAKEN UNDER SPECIAL URGENCY (REGULATION 11) PROVISIONS**

In accordance with the Local Authorities (Executive Arrangements) (Meetings and Access to Information) (England) Regulations 2012, the Director of Legal and Democratic Services submitted a report detailing Executive Key Decisions which had been taken under Special Urgency provisions set out in Regulation 11, for the past municipal year.

RESOLVED: That the content of the report be noted.

**18. REVISED CORPORATE MANAGEMENT TEAM (CMT) ARRANGEMENTS**

The Chief Executive submitted a report advising Members on the review of Corporate Management Team (CMT) arrangements and setting out the proposed changes which had been presented to the Employment Committee earlier that evening.

It was moved and seconded that:

“in line with the approved Pay Policy, the Council approves the remuneration arrangements for the post of Corporate Director Economic Growth and Infrastructure, in accordance with the recommendation of Employment Committee and as set out in the report”.

It was moved and seconded as an amendment that:

“this Council designates this new post “Environment, Economy and Infrastructure”. We also call on the Council not to agree the proposed remuneration package set out in the report for this redesigned post until such time there has been a full review of the high income earners in Trafford”.

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Following a debate on the matter, the amendment was put to the vote and declared lost.

Further speeches were made in respect of the substantive Motion before it was put to the vote and declared carried.

RESOLVED: That, in line with the approved Pay Policy, the Council approves the remuneration arrangements for the post of Corporate Director Economic Growth and Infrastructure, in accordance with the recommendation of Employment Committee and as set out in the report.

The meeting commenced at 6.07 p.m. and finished at 7.55 p.m.